



United Nations Development Programme

**Annual Work Plan
2014**

Project Title: Governance for DRR in Kenya

SIGNATURE PAGE

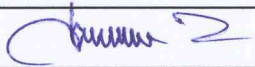

UNDAF Outcome(s):	UNDAF Outcome 2.2: Measurably reduced risks and consequences of conflict and natural disaster
Expected CP Outcome(s):	Disaster Risk Reduction effectiveness enhanced at all levels; Effectiveness of emergency preparedness, response and early recovery for affected communities and displaced populations enhanced
Expected Output(s): (of this Project)	<ol style="list-style-type: none"> 1. Institutional and legislative capacity for policy formulation and implementation strengthened at national and county levels 2. Capacity to assess and monitor disaster risks and early warning systems strengthened 3. DRR mainstreamed in key government policies, strategies and programmes 4. Information and knowledge management for DRR Strengthened 5. Partnerships and networks for DRR strengthened 6. Effective project management
Responsible Party:	UNDP, Ministry of Devolution and Planning
Implementing Partner(s):	National Drought Management Authority

Project Period:	January 2014 – June 2014
Key Result Area (Strategic Plan):	
Atlas Award ID:	_____
Start date:	January 2014
End Date	June 2014
PSC Meeting Date	
Management Arrangements:	NEX

Total resources required: USD 450,000
Total allocated resources:
<ul style="list-style-type: none"> ● Regular 450,000 ● Other: <ul style="list-style-type: none"> ○ Donor ○ Government _____
Unfunded budget:
In-kind Contributions:

The project targets government officials at both the National and County levels and community members. At the national level the target beneficiaries will be drawn from the Ministry of Devolution and Planning, Ministry of Interior and Coordination of National Affairs, NDMA, collaborating institutions such as NDOC as well as the technical ministries. The target beneficiaries at the counties are the county DRR officials including the County Disaster Management Coordinator; County Assemblies and other Policy makers; County Disaster Management Committees and County Development Planners. Communities will also be targeted for Capacity building in CBDRR.

Agreed by:

<i>On behalf of</i>	<i>Signature</i>	<i>Date</i>	<i>Name/Title</i>
National Drought Management Authority		13/02/14	Name: James Oduor CEO
UNDP Country Office		18/4/2014	Maria Threase-Keating UNDP Country Director

Annual Work Plan

Project Title: Governance for DRR in Kenya

Period: January 2014 to June 2014

EXPECTED OUTPUT	PLANNED ACTIVITIES	January 2014 June 2014				RESPONSIBLE PARTY	Funding source	Budget description	Amount(USD)
		Q1	Q2	Q3	Q4				
<p>Output 1. Institutional and legislative capacity for policy formulation and implementation strengthened at national and county levels</p> <p>Baseline</p> <ul style="list-style-type: none"> Inadequate capacity and coordination of DRR at national and county levels Weak information management <p>Indicators</p> <ul style="list-style-type: none"> Existence of a DRM policy, legislation framework and dissemination plan, DRR strategy and policy documents in place Implementation plan, summarized version of policy, strategic plans in place Information management system in place Research activities supported DRR Capacity enhanced at all levels Signed participants list and minutes for meetings held 	<p>Activity 1.1: Support the enactment and implementation of the DRM policy</p> <p>i. Advocate for the enactment and adoption of the DRM policy</p> <ul style="list-style-type: none"> Breakfast meeting with policy makers Sensitization meeting for parliamentary committees/groups. Support activities of DRR policy working group Awareness meeting for the Media <p>ii. Develop and support an implementation and monitoring strategy / national for the DRM policy</p> <ul style="list-style-type: none"> Develop TOR for a technical team to develop the strategy Set a technical team to develop the strategy Hold a workshop/retreats to develop the strategy Hold validation workshops <p>iii. DRR orientation training for 47 County Women Representatives</p> <p>Activity 1.2: Strengthen DRR institutions at national and county levels</p> <p>i. Train government officials and other stakeholders at the county level on DRM</p>	X	X	X	X	UNDP	Consultants fee, printing fee, social mobilization costs, meeting expenses	50,000	
		X	X	X	X	UNDP	Consultants fee, ICT equipment	50,000	

<p>Output 2. Capacity to assess and monitor disaster risks and early warning systems strengthened</p> <p>Baseline</p> <ul style="list-style-type: none"> No effective early warning system in place Summarized version of hazard maps not produced and disseminated <p>Indicators</p> <ul style="list-style-type: none"> Summarized copy of hazard maps Number of stakeholders sensitized and received the hazard maps 	<ul style="list-style-type: none"> Train 200 officers (county governors, speaker, chief officers, county commissioners) Develop and support a Graduate Internship Programme (GRIP) <ul style="list-style-type: none"> Develop the systems and structures for GRIP <p>Activity 1.3: Strengthen coordination structures at all levels</p> <ol style="list-style-type: none"> Develop TOR for national & county platform Establish thematic working groups Develop guidelines for establishment of county platform Facilitate regular national and targeted county platform meetings Support 3 counties to establish county platform <p>Activity 2.1: Strengthen Risk Assessment and Analysis</p> <ol style="list-style-type: none"> Support in the establishment of national mechanisms for systematic collection, documentation and sharing of disaster information <ul style="list-style-type: none"> Sensitize the key stakeholders on Desinventar Sensitize the county managers on the type of data/information to collect for Desinventar Develop a reporting form for disaster and other stakeholders in risk and vulnerability assessment <ul style="list-style-type: none"> Reorganise and disseminate hazard maps Train 50 government officers on risk and vulnerability assessment Initiate the development of a training manual for DRR 	<p>X</p>	<p>X</p>	<p>X</p>	<p>NDMA MOICNG UNDP County government NGOs, CBOs</p>	<p>UNDP</p>	<p>Facilitator fee, travel expenses, stipend for GRIP, workshop expenses</p>	<p>30,000</p>
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<p>Activity 2.2: Strengthen EWS and Preparedness</p> <p>i. Strengthen the national and county government capacities in contingency and disaster preparedness planning</p> <ul style="list-style-type: none"> • Train TOTs on Disaster preparedness and contingency planning • Support the TOTs to cascade the contingency and preparedness planning to the community level <p>Activity 2.3: Develop/Strengthen dissemination of risk information and EW</p> <p>i. Support in the harmonization and dissemination of existing EW information</p> <ul style="list-style-type: none"> • Map existing EWS and sources <p>ii. Strengthen the capacity of national disaster monitoring center</p> <ul style="list-style-type: none"> • Procure a data sharing network 	<p>Activity 3.1: Develop DRR Mainstreaming Guidelines and Tools</p> <p>i. Finalize DRR mainstreaming guidelines</p> <p>Activity 3.2: Develop capacities of key sectors and counties to mainstream DRR</p> <p>i. Train government officials on DRR mainstreaming</p> <p>ii. Implement recommendations from evaluation and lessons learnt of previous DRR mainstreaming training</p> <p>iii. Support in the establishment of DRR focal desk in key ministries</p> <ul style="list-style-type: none"> • Establish DRR focal points in key ministries • Train focal points on DRR <p>Activity 3.3: Monitor implementation of MTP II DRR priorities</p> <p>i. Support NDMA in the coordination and</p>	<p>Output 3. DRR mainstreamed in key government policies, strategies and programmes</p> <p>Baseline</p> <ul style="list-style-type: none"> • Inadequate use of available information to enhance safety culture <p>Indicators</p> <ul style="list-style-type: none"> • IDDR day commemorated • Development of DRR Curriculum supported • Workshops implemented (signed list of participants) • Number of schools with established clubs 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>MOICNG/UNDP</p> <p>TRAC</p> <p>Workshop costs, social mobilization costs, travel expenses, meeting expenses</p> <p>30,000</p>
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<p>Output 4. Information and knowledge management for DRR strengthened</p> <p><i>Baseline</i></p> <ul style="list-style-type: none"> Inadequate disaster preparedness and response at all levels <p><i>Indicators</i></p> <ul style="list-style-type: none"> Signed and filed minutes for coordination meetings Signed list of workshop participants Updated 3W maps Copies of contingency plans 	<p>implementation of ending drought emergencies programme</p> <p>Activity 4.4: Partner with universities and Research institutions to link research and practice on DRR</p> <ol style="list-style-type: none"> Support dissemination of research in DRR Support debates on DRR through media 	<p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>MOICNG/UNDP</p>	<p>UNDP</p>	<p>Workshop costs</p> <p>20,000</p>
<p>Output 5. Partnerships and networks for DRR strengthened</p>	<p>Activity 5.1: Support the government to participate in global DRR discussions (Post 2015 HFA), Global and regional forums</p> <ol style="list-style-type: none"> Facilitate GOK officers to participate in regional and sub-regional forums <p>Activity 5.3: Support the development of public, private sector partnership strategy on DRR</p> <ol style="list-style-type: none"> Initiate a process of developing a strategy for PPP 	<p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>MOICNG/UNDP</p>	<p>UNDP</p>	<p>Salaries, communication, travel expenses</p> <p>50,000</p>
<p>Output 6. Effective project management</p>	<p>Activity 6.1: Establish a project management</p> <ol style="list-style-type: none"> Recruit Project management staff (1 DRR Specialist; Project coordinator; 3 UNVs; Driver) <ul style="list-style-type: none"> Develop TOR for project staff Advertise and Recruit Maintenance of DRM vehicles <ul style="list-style-type: none"> Initiate procurement process for project vehicle Procure office equipment and supplies <ul style="list-style-type: none"> Initiate procurement of office equipment 	<p>X</p> <p>X</p> <p>X</p>	<p>UNDP NDMA</p>	<p>UNDP</p>	<p>80,000</p> <p>25,000</p> <p>15,000</p>

	Activity 6.2: Establish a Monitoring and Evaluation Framework i. Develop monitoring tools <ul style="list-style-type: none"> • Initiate development of monitoring tools ii. Conduct regular field monitoring visits																			
GRAND TOTAL (USD)																			450,000	